

ADMISSION FORM

Child's Full Name: _____

Preferred Name: _____

Date of Admission: _____ Sex: Boy ☐ Girl ☐

Child's Last School Attended: _____

Mother Tongue: _____ Nationality: _____

ID Number: _____ Date of Birth: _____

Home Address: _____

Postal Address: _____

Home Phone Number: _____

Names of relatives who have attended this School: _____

Mother's Name: _____ Mother's Cell: _____

Mother's email address: _____

Mother's ID No: _____ Mother's Occupation: _____

Company of Employment: _____ Work Phone No: _____

Father's Name: _____ Father's Cell: _____

Father's ID No: _____ Father's Occupation: _____

Company of Employment: _____ Work Phone No: _____

Father's Email Address: _____

Marital Status:

Married	Divorced	Widowed	Single	Separated	Other
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THE FOLLOWING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FORM:

- Copy of Child's Birth Certificate/Identity Document
- Copy of Child's Clinic Card or Immunization Record
- Copy of Both Parents' ID's
- Proof of Address
- Financial Clearance from Previous School

INITIAL:

MEDICAL:

Doctor's Name: _____ Doctor's Phone Number: _____

Medical Aid: _____ Medical Aid Number: _____

In case of emergency – another contact name and phone number other than parents:

Name: _____ Phone Number: _____

Disability, allergies, or information that you would like us to know: _____

I hereby give consent for Happy Days to administer any medication to my child in the case of an emergency (i.e., high temperature – Ponstan/Panado): Yes ☐ No ☐

Any other information on the birth of your child: _____

PARENTAL ACCESSIBILITY:

If there is a ruling on parental accessibility the principal must be shown the Court ruling.
I undertake,

- a. To inform the school in writing of any changes of address and contact numbers.
- b. To inform the school in writing of any cases of infectious illness in the household, and
- c. To give one terms notice, in writing, or pay a term's fees in lieu thereof.

CONSENT AND INDEMNITY:

INITIAL:

- a. I hereby **give/do not give (DELETE WHICHEVER IS NOT APPLICABLE)** consent to my child participating in all excursions undertaken by Happy Days Pre-Primary during his/her enrolment.
- b. While I acknowledge that there are inherent risks in enrolling my child such as, but not necessary limited to, loss or damage to personal property, personal injury while on school property (buildings, veranda's, playground) incurred during excursions or while being conveyed in school transport and while I acknowledge that Happy Days Pre-Primary will take every reasonable care and precaution to protect my child's property and to protect my child against personal injury, I hereby agree to release, indemnify and discharge Happy Days Pre-Primary, its Board, staff, employees and authorized agents against any claim of whatever nature and howsoever arising which may result in damage or loss to personal property, or in personal injury to my child unless such claim arises from lack of reasonable care or precaution or due to gross negligence.
- c. I hereby **give/do not give (DELETE WHICHEVER IS NOT APPLICABLE)** consent for my child's photograph to be shown on the educational web sites/Facebook & Social Media, associated with Happy Days Pre-Primary.

INITIAL:

NOTICE & FEES:

IMPORTANT – PLEASE NOTE:

I acknowledge that:

- a. **One (1) Term's notice is required if I remove my child from Happy Days Pre-Primary, failing which I may be held liable for a Term's tuition fees in lieu of notice.**
- b. School fees include tuition fees, additional outing costs and shows, stationery and ISASA fees.
- c. All tuition fees are payable on or before the 1st day of each Term.
- d. I may pay the school Fees in twelve (12) equal monthly instalments on or before the last day of each month. The first instalment is due in January.
- e. If I fail to pay any amount due on or before due date and fail to make full payment after receipt of a **WRITTEN** Notice, in terms of either of the addresses in a. above, calling for payment within seven (7) days of date of the said Notice, the full amount outstanding shall become due, owing, and payable, and may result in my child's enrolment being terminated.
- f. I will be liable for all costs as between attorney and client in the event of attorneys being instructed to enforce the provisions of enrolment as contained in this Application.
- g. In the event of both parents signing this Application Form our liability will be joint and several with each other, the one paying the other to be absolved.
- h. A non-refundable acceptance fee of R1 000.00 is payable upon acceptance of my child's enrolment at Happy Days Pre-Primary School. This fee secures my child's place at the school and will not be deducted from the school fees.

AGREEMENT:

I agree to all the terms and conditions in this Application for Admission for the enrolment of my child at Happy Days Pre-Primary.

SIGNED AT _____ ON THIS _____ DAY OF _____ 20____

SIGNATURE FATHER

SIGNED AT _____ ON THIS _____ DAY OF _____ 20____

SIGNATURE MOTHER